

HALL ASSOCIATES, INC. • MANAGING AGENT • (540) 982-0011

PO BOX 20468 • ROANOKE, VA 24018

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EMERGENCY CONTACT AND INFORMATION SHEET

THE COMPLETED FORM SHOULD BE MAILED OR EMAILED TO THE ATTENTION OF
PROPERTY MANAGEMENT AT THE ADDRESS ABOVE OR DROPPED OFF IN PERSON

HOMEOWNER _____

ASSOCIATION ADDRESS _____

MAILING ADDRESS (IF DIFFERENT FROM ABOVE) _____

HOME TELEPHONE NUMBER _____

WORK TELEPHONE NUMBER _____

CELLULAR PHONE NUMBER _____

EMAIL ADDRESS _____

TENANT INFORMATION

MUST BE FILLED OUT IF RENTED AND A COPY OF THE LEASE SENT TO PROPERTY MANAGEMENT

TENANT _____

HOME TELEPHONE NUMBER _____

WORK TELEPHONE NUMBER _____

CELLULAR PHONE NUMBER _____

EMAIL ADDRESS _____

EMERGENCY CONTACT

PERSON(S) LISTED SHOULD BE SOMEONE LOCAL AND WITH A KEY TO YOUR UNIT

EMERGENCY CONTACT (1) _____

HOME TELEPHONE NUMBER _____

WORK TELEPHONE NUMBER _____

CELLULAR PHONE NUMBER _____

EMAIL ADDRESS _____

EMERGENCY CONTACT (2) _____

HOME TELEPHONE NUMBER _____

WORK TELEPHONE NUMBER _____

CELLULAR PHONE NUMBER _____

EMAIL ADDRESS _____

☐ By checking this box, I authorize Parkway Homeowners Association and its managing agent to share my telephone number with other members of the community.

☐ By checking this box, I authorize Parkway Homeowners Association and its managing agent to share my email address with other members of the community.

☐ By checking this box, I consent to receive association communications, notices (excludes Annual Meeting notices) and information via email.